



An Online Palm Oil Business Directory

# **NORMAL USER REGISTRATION AND SYSTEM USAGE**

## Background

Palm Oil Link is an online directory of companies initiated by MPOC specifically to connect the Malaysian palm oil industry to the rest of the world. Palm Oil Link is launched with the objective of to enhance trade opportunities in the marketplace and to encourage product diversification and application of Malaysian palm oil.

Palm Oil Link provides the marketing platform to reach and help the global palm oil industry members, to leverage the power of online communication to engage with their international counterparts and to capitalize on trade appointments. Palm Oil Link offers various features that enable buyers from around the world to interact with the Malaysian palm oil industry stakeholders. Features of the website include a directory of the Malaysian palm oil industry members and a live chat feature to directly communicate with them.

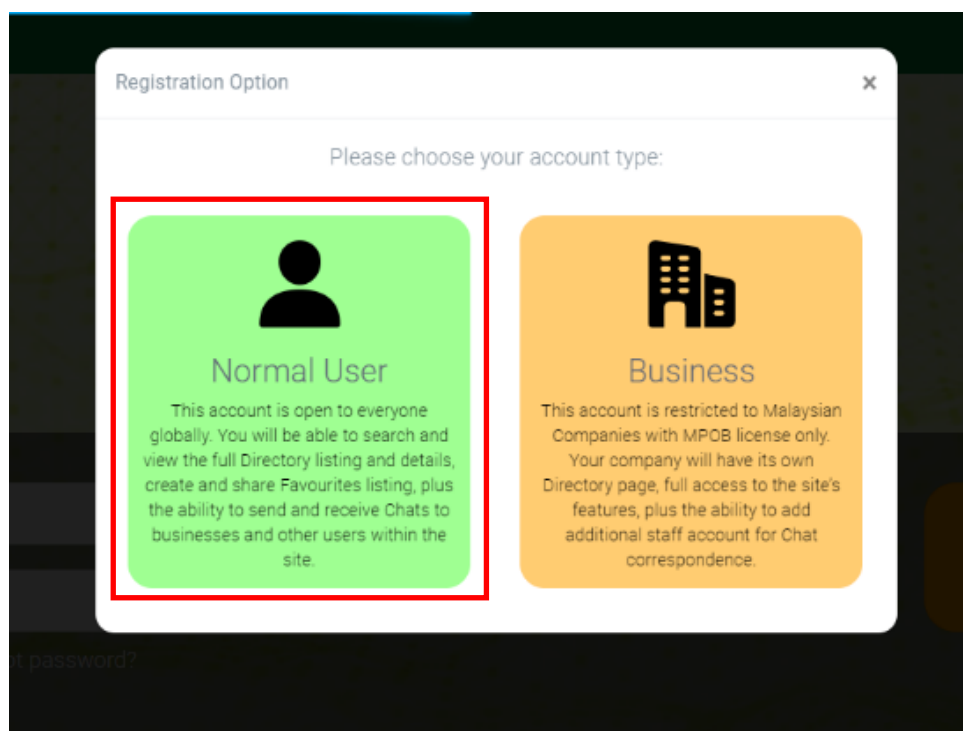
Register now <http://palmoillink.com> to engage with your suppliers!

## 1.0 Registration

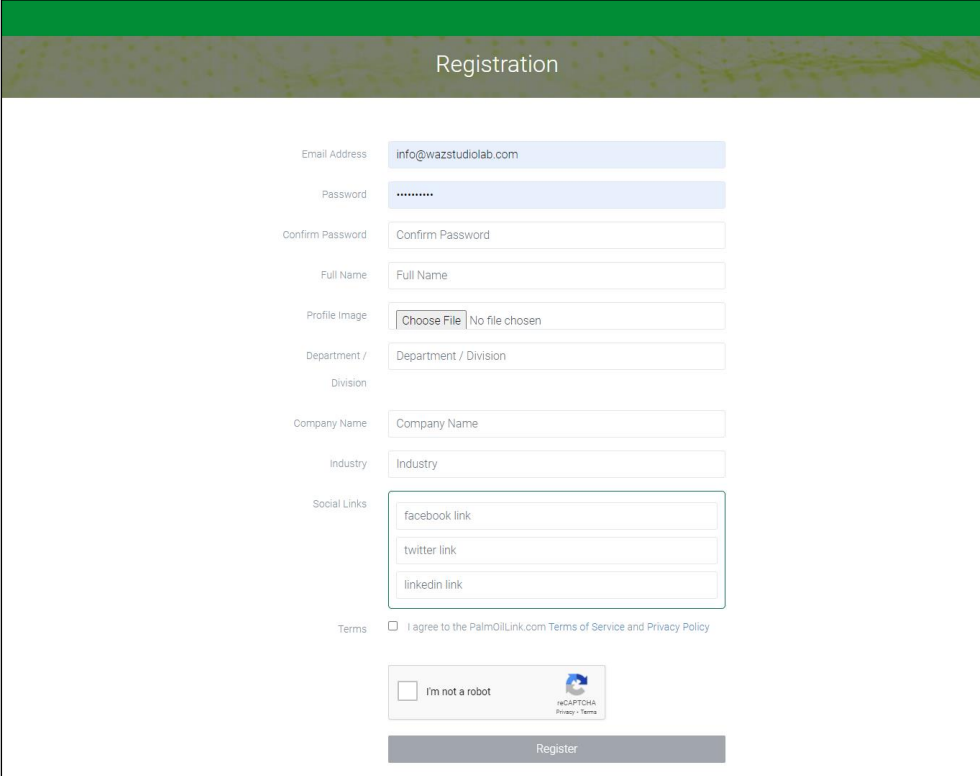
1.1 Click on the 'Register' button.



1.2 Choose 'Normal User'.



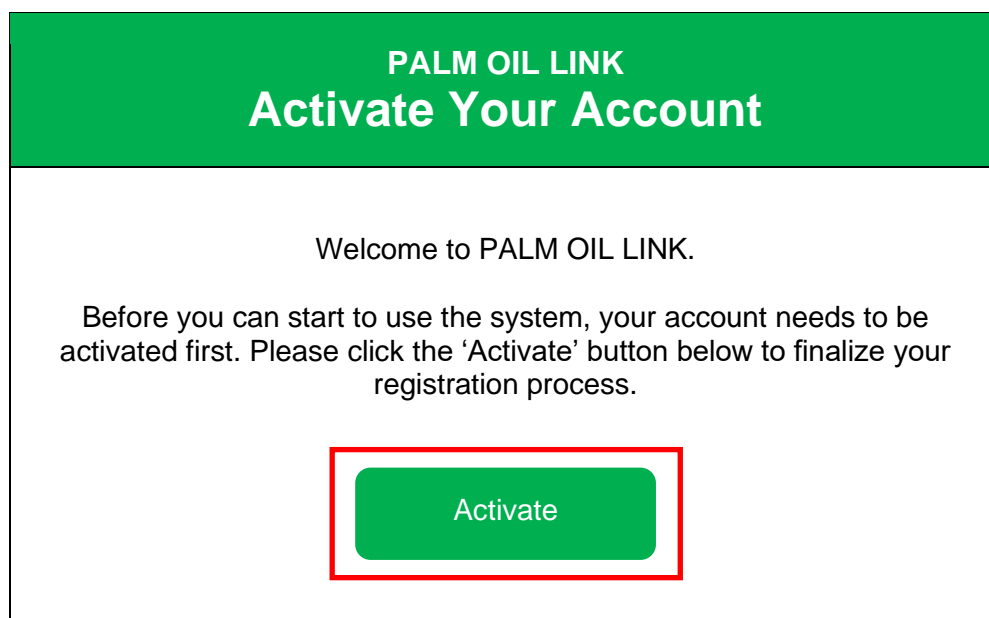
1.3 Fill-in the required fields and click on 'Register' button once done.



The registration form is titled "Registration" and is set against a green header. It contains the following fields and elements:

- Email Address:
- Password:
- Confirm Password:
- Full Name:
- Profile Image:  No file chosen
- Department / Division:
- Company Name:
- Industry:
- Social Links:
- Terms: ☐ I agree to the PalmOilLink.com Terms of Service and Privacy Policy
- reCAPTCHA: ☐ I'm not a robot
- Register:

1.4 Upon successful registration, you will receive an activation email as per the below sample.

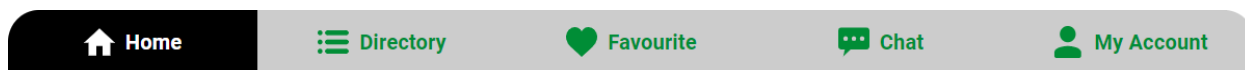


1.5 Click on the activation link and you will open the activation page.

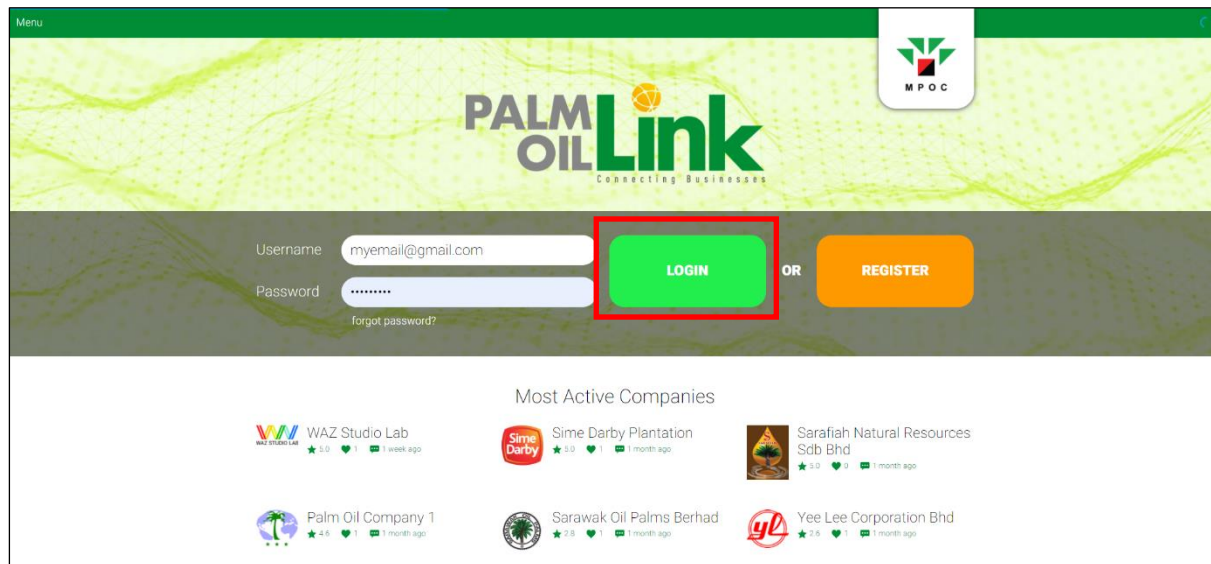
1.6 Once your account has been successfully activated, you can start to use the system by logging in with your registered email and password.

# Website Features & System Usage

## 2.0 Mainpage / Home



2.1 Login with your Username and Password.

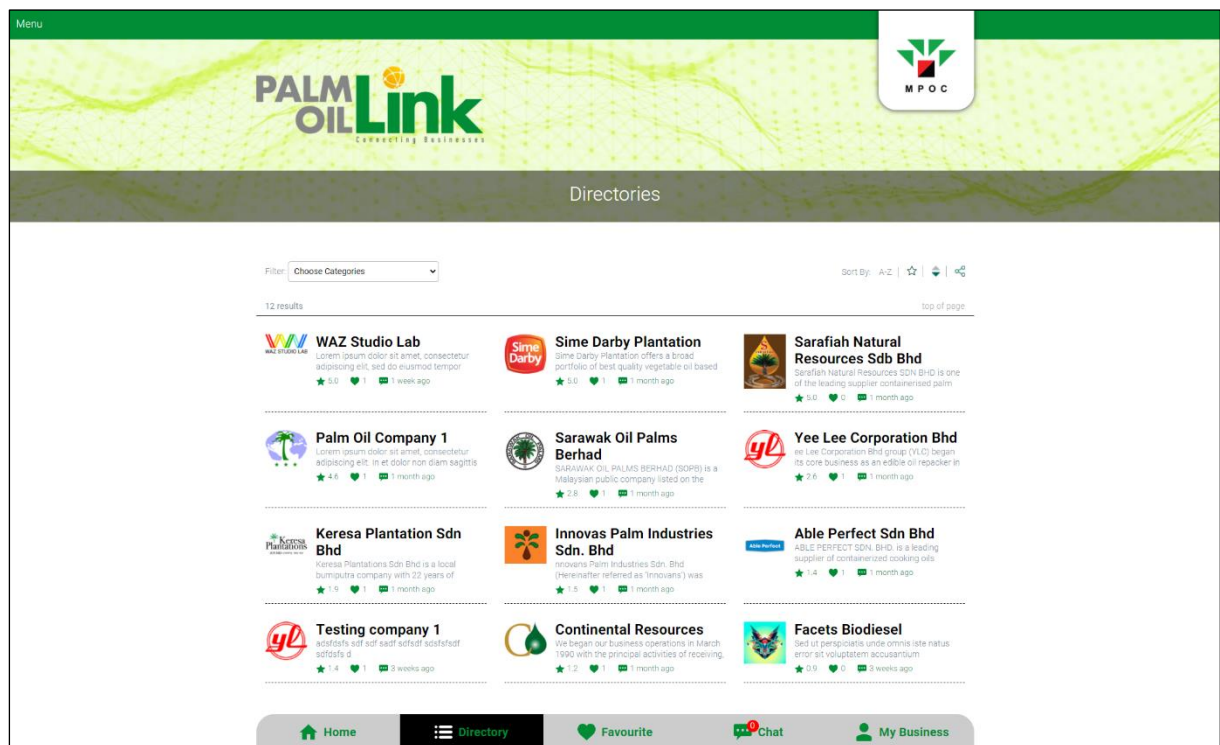


2.2 Once logged in, the system menu will appear at the bottom page.



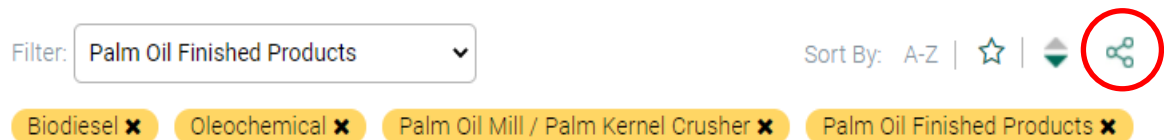
## 3.0 Directory

3.1 Click on the  Directory button to open the Directory page.

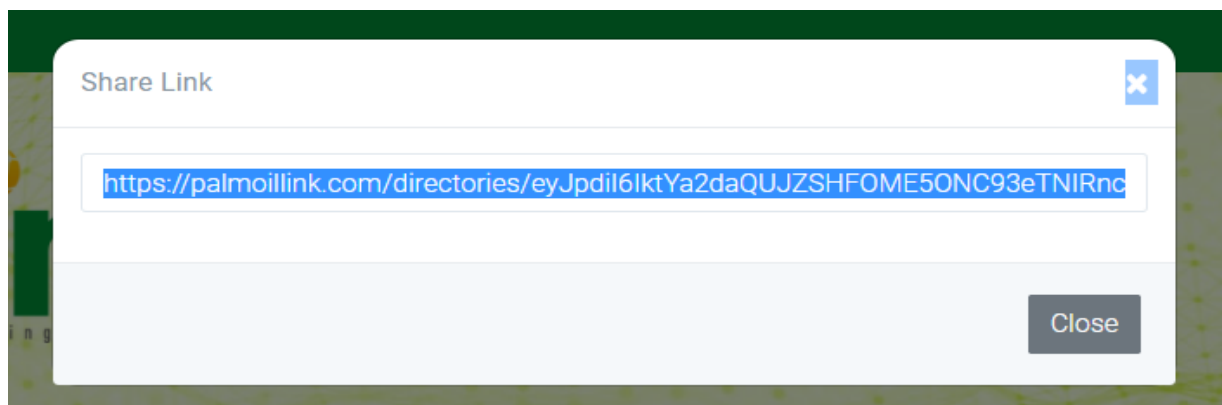


3.2 You can view and sort directory listing here.

3.3 You can share your filter and sorting of the directory listing via the  Share button.



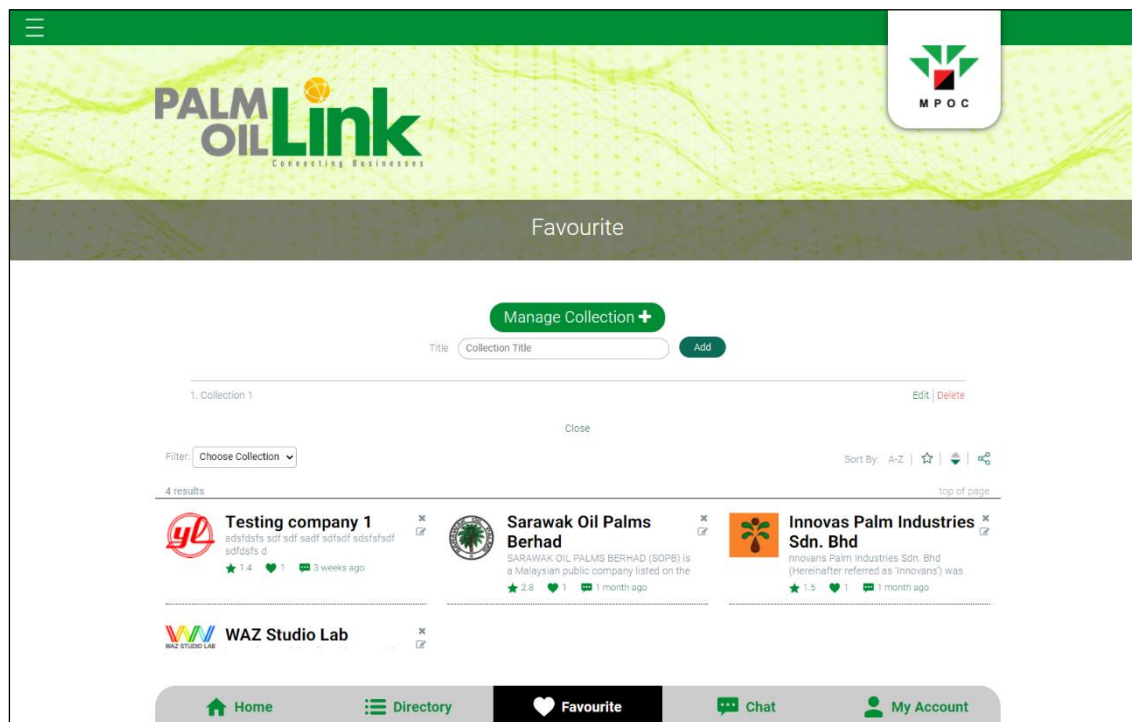
You can then copy the share link and paste it into any platform you would like to share it.



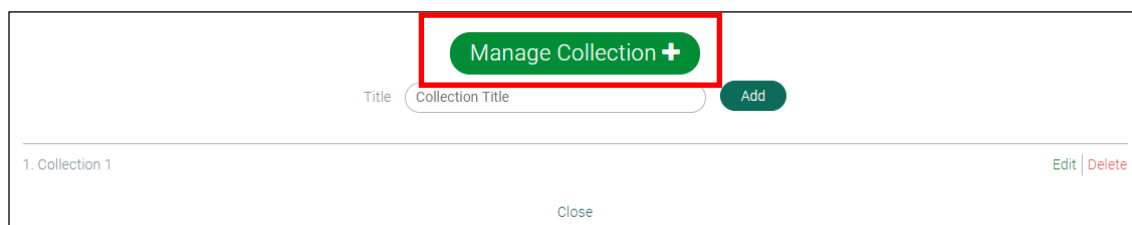



## 4.0 Favourite

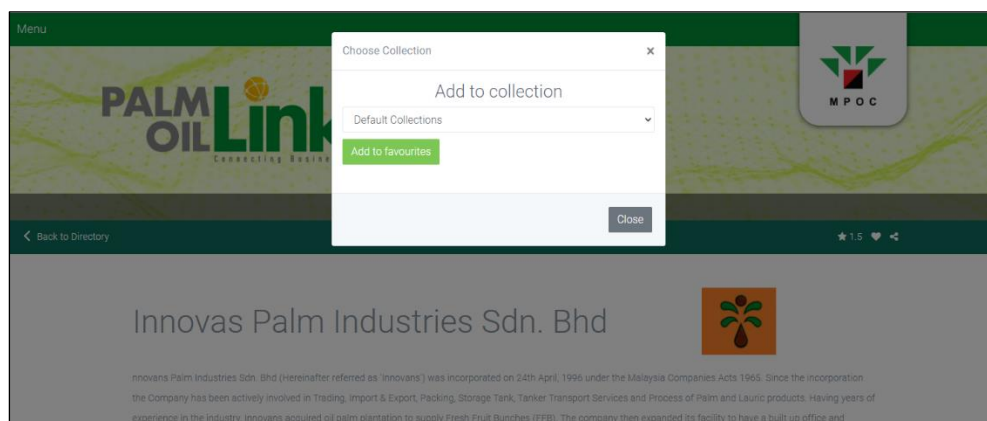
4.1 Click on the  Favourite button to open the Favourite page.



4.2 Click the 'Manage Collection' button to manage your favourite listing.



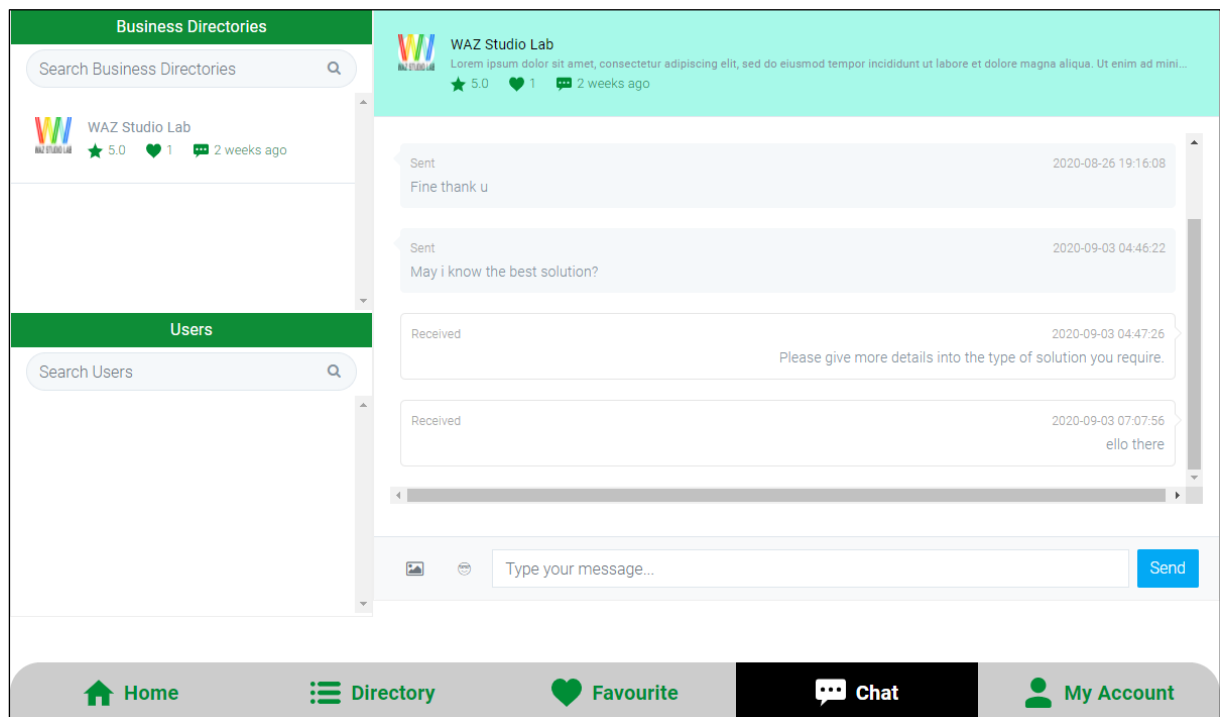
4.3 When you click on the  Favourite button in the directory details page, you can assign it to your collection.



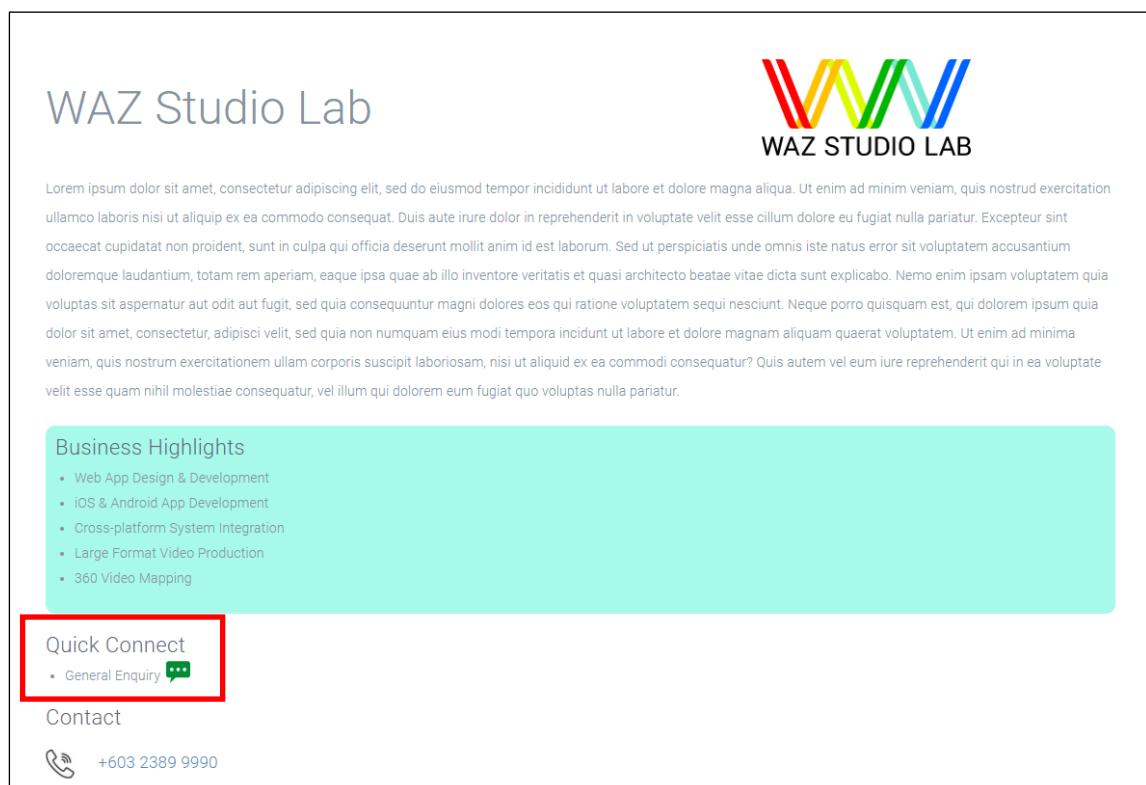


## 5.0 Chat

5.1 Click on the  Chat button to open the Chat page to access your correspondences.

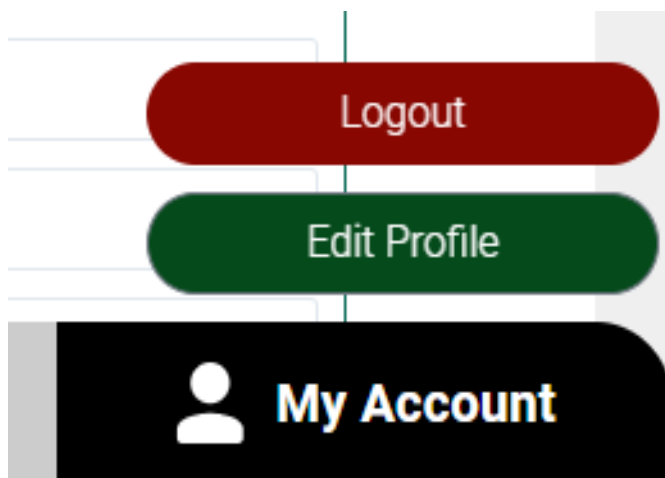


5.2 You can only initiate a Chat message via the 'Quick Connect' section of the directory details page of a business.



## 6.0 My Account

6.1 Click on the My Account button to access the 'Edit Profile' and 'Logout' menu.



6.2 Click the 'Edit Profile' button to make changes to your profile

A screenshot of the PALM OIL Link website's 'My Account' page. The page has a green header with the PALM OIL Link logo and a green navigation bar with a hamburger menu icon. The main content area is titled 'My Account' and contains a form with two sections: 'Change Password' and 'Profile'. The 'Change Password' section has three input fields for 'Old Password', 'New Password', and 'Confirm Password', followed by an 'Update' button. The 'Profile' section has several input fields for 'Full Name' (Zulkhelmi Mohd Sukor), 'Profile Image' (Choose File), 'Department / Division' (Technical), 'Company Name' (WAZ Studio Lab), 'Industry' (Information Technology), and 'Social Links' (facebook link, twitter link). There are 'Logout' and 'Edit Profile' buttons on the right side of the form. The footer has a navigation bar with links for Home, Directory, Favourite, Chat, and My Account.